



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Sadan", 17, Rouse Avenue, New Delhi - 110002

### SPEED POST

F-1271/Maint.Acad./A.E(E)/2017/

Dt.15/05/2017

To,

M/s.....

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**Sub :- Improvement & Up-gradation of 1<sup>st</sup> Floor Meeting Hall, Glass works, Blinds in PA room and Roller Chicks works in CBSE, Shiksha Sadan Building, 17' Rouse Avenue, New Delhi -110002.**

Sir,

CBSE intends to invite Tender for Improvement & Up-gradation of 1<sup>st</sup> Floor Meeting Hall, Glass works, Blinds in PA room and Roller Chicks works **in CBSE, Shiksha Sadan Building, 17' Rouse Avenue, New Delhi-110002.** The work shall be got executed through reputed and experienced Civil Contractors registered with CPWD/PWD/MES/MCD/PSU/Semi. Govt./Govt. and reputed organizations. The agency who has successfully completed One similar work costing to Rs.1.50 Lacs or Two works costing to Rs.2.50 Lacs each during the last 03 years may only be apply. The Tender complete in all respect along with EMD of Rs. 5,500/- payable in f/o of the Secretary, CBSE, Delhi must be submitted latest by 22/5/2017 up to 02.00 pm and dropped in the **Tender Box placed at Reception Counter, in Shiksha Sadan,17- Rouse Avenue, New Delhi-110002.** Sealed Tender shall be **opened on 22/05/2017 at 03.00 PM** in the presence of Agencies/Contractors who may like to be present.

Incomplete & conditional Tender shall summarily be rejected. The Secretary, CBSE, reserves the right to reject any or all Tender without assigning any reason-thereof.

Your's faithfully,

  
(R.K Raj)

Assistant Engineer (Estate)

**CENTRAL BOARD OF SECONDARY EDUCATION,**

**Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi – 110002.**

**INSTRUCTIONHS TO THE BIDDER**

1. Incomplete and conditional Tender shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Prescribed enclosures are to be attached with the Technical Bid.
5. Technical Bids and Price-Bids should be signed by the same Authorized Signatory.
6. Tenders are to be opened in one go in the presence of agencies who may like to be present.
7. Price Bid of those agencies who qualify the Technical Bid (Parameters /Eligibility Criteria of Work Experienced) shall be considered.
8. The Tenders shall be opened on 22/05/2017 at 03:00 pm in the presence of Tenders, who may like to be present.
9. Any additional information required by CBSE in r/o of the work experience shall be submitted by the Tenders within Three days, failing which the offer shall not be entertained.
10. Technical Bid received without of EMD of Rs. 5,500/- in the form of a Demand Draft/ Banker's Cheque shall be summarily rejected.

**(Signature of Authorized Signatory)  
With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION,  
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi – 110002**

**Technical Bid**

**Last Date of Receipt of Tender: 22/05/2017**

**Up to 02:00 pm**

**Name of the Work :-Improvement & Up-gradation of 1<sup>st</sup> Floor Meeting Hall, Glass works, Blinds in PA room and Roller Chicks works in Shikhsa Sadan Building, 17' Rouse Avenue New Delhi -110002**

**1. Credentials of Tender :-**

(i) Name of the Agency : \_\_\_\_\_

(ii) Office Address : \_\_\_\_\_

Telephone No : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

(iii) Registration No.: -- \_\_\_\_\_

(iv) Service Tax-Regd. No. :- \_\_\_\_\_

(v) PAN No. :- \_\_\_\_\_

(vi) TIN/Vat No.:- \_\_\_\_\_

**2. Eligibility Criteria :-**

a) Two similar Completed works, costing not less than the amount equal to Rs. 3.00 Lacs of the estimated cost.

b) One similar completed work of aggregated cost not less than the amount equal to Rs. 3.00 Lacs of the estimated cost.

**1. Experience Last Three Years :- (Support with documentary evidence).**

S.No	Year	Name of the Organization	Cost of the Work (Executed)	Officer Concd. In the Organization with T. No	Period Form to
	2015-16				
	2014-15				
	2013-14				

**(ii). Present assignment in Hand : (Supported with documentary evidence).**

a). \_\_\_\_\_

b). \_\_\_\_\_

c). \_\_\_\_\_

**4. Particulars of EMD:-**

**Amount Rs. :** .....

**DD/BD No's :** .....

**Issuing Bank With Date of Issue :** .....

**Declarations:-** All terms and conditions as mentioned in the Tenders are acceptable to me/us.

**(Signature of Authorized Signatory)  
With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**Terms and Conditions**

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The work is time bound, hence time is the essence of the contract.

3. The work is to be completed within 07 days from award of work/receipt of work order.
4. All the materials shall be got approved from the Engineer-In-Charge before installation.
5. No T & P shall be provided by the Board.
6. Scaffolding shall be arranged by the Contractor.
7. The work shall be executed under the supervision of the Engineer-In-Charge.
8. The measurements shall be recorded jointly.
9. The Contractor will use approved branded **material ISO certified of reputed company**.
10. The rates quoted shall include all material, labour, transportation, all taxes, duties, testing, commissioning, supervision, tools, plants, wastage, sundries, scaffoldings as required mobilization demobilization, transportation etc. and nothing extra shall be payable on this account.
11. **Conditional Tender - Conditional Quotation are liable to be rejected.**
12. **SUBLETTING** - The contractor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the contractor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.
13. **REMOVAL OF UNDESIRABLE PERSON(S)** - The contractor shall, on receipt of a requisition from the Engineer-in-charge, at once remove any person(s) employed by him on the work who, in the opinion of the Engineer- in-charge is unsuitable or undesirable at the site of the work.
14. **Cleaning** : The agency must ensure that the floor area in the corridors are kept neat and clean while working and all dismantled material is removed immediately and shifted to outside the CBSE building
15. **FIRM RATES :-**  
**The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the contractor shall not increase any of the rates, quoted in the quotation till the completion of work**
16. **Inspection of Site:** -  

The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this quotation.
17. No interest shall be payable to the contractor on the Security Deposit furnished/ recovered from the contractor, by the CBSE.
18. **MATERIALS :-**  

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer- in-Charge,

furnish proof to the satisfaction of Engineer- in-Charge in this regard.=

**19. Labour:-**

- a) All the workers or employees deployed by the contractors shall be considered the employees of contractor and Board shall not have any liability what so ever in nature in regard to such workers/employees.
  - b) The Contractor shall pay to labour employed by him directly wages not less than fair wages as per Minimum Wages Act. Fair Wage' means wages, which shall include wages for weekly day of rest and other allowances whether for time or piece work, after taking into consideration prevailing market rates for similar employment in the neighborhood but shall not be less than the minimum rates of wages fixed under the payment of Minimum Wages Act.
20. The Contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers' Liability Act, 1938. Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1970 or any modification thereof or any other law relating thereto and rules made there under from time to time.

**21. Urgent Works :-**

If any Urgent work (in respect whereof the decision of the Engineer-in-Charge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer- in-Charge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable under the contract to carry out at his expenses, the expenses incurred on it by the Board shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.

22. In case of delay, a penalty @1% per week shall be levied subject to a max of 5%.
23. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contract.
24. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.
25. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/accident at site.

**26. Bid Security (EMD) :-**

**26.1** The Tenderer shall pay of Rs. 5,500/- (Rupees. Five Thousand Five Hundred Only) towards Earnest Money Deposit (EMD) along with the Tender in the form of Crossed Demand Draft payable to "The Secretary, " CBSE, Delhi.

**26.2 (A).** Bid securities of the unsuccessful bidders shall be returned to them after expiry of final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract.

**(B).** Bid Security of successful bidder shall be deducted as defect liability and shall be released after one year.

- 26.3 The Tenders without EMD or partial EMD shall be summarily rejected.
- 26.4 Earnest Money to successful tenders shall be adjusted in the security deposit.
27. **Security Deposit** :- 5% amount shall be retained as security for a period of 06 months as defect liability. In case no defect is observed the same shall be released.
28. **Payment Terms** :- No running payment shall be made only final payment will be released to the agency on the basis of actual work done.
29. 10% deviation in quantities would be permitted with obtaining written prior permission from the Board.
30. Extra item if any would be paid on market analyzed rates but the work must be executed with prior approval of Engineer-In-Charge.
31. Income Tax shall be deducted as per rule.
32. Jurisdictions the Court of Delhi.
33. In case of any dispute decision of Secretary, CBSE will be final and binding on both the parties.

**(Signature of Authorized Signatory)**  
**With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**PRICE BID**

**SCHEDULE OF WORK**

**Name of work :- Providing and Fixing of Toughened Glass in Teak Wood frame.**

**Location :- In Shiksha Sadan Building, 17 Rouse Avenue, Delhi-110002.**



S. No.	Description of Item	Unit/Qty	Rates per Unit	Amount in Rupees.
1.	Providing and Fixing of 8" mm thick Toughened Glass.	4.60 Sqm	2,850.00	13,110.00
2	Providing and Fixing Teak Wood Corner Molding in 25mm thick i/c nales, complete as per direction of Engineer-In-Charges.	40 Mtr.	130.00	5,200.00
3	Repairing of imported Wall Paper as approved Colour & designed by In-Charge-Engineer.	01 Job	2,500.00	2,500.00
4	Fixing chowkhats in existing opening including embedding chowkhats in floors or walls cutting masonry for holdfasts, embedding hold fasts in cement concrete blocks of size 15 x 10 x 10 cm with cement concrete 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate 20 mm nominal size), painting two coats of approved wood preservative to sides of chowkhats and making good the damages to walls and floors as required complete, including disposal of rubbish to the dumping ground within 50 meters lead :			
	Door chowkhats	01 No	852.70	853.00
	Window chowkhats	04 No	529.50	2,118.00
5	Providing and fixing Stainless Steel tower bolt (304 grade) with necessary screws etc. complete :			
	150x10 mm	04 No	128.85	515.00
6	Providing and fixing Stainless Steel handles (304 grade) with necessary screws etc. complete :			
	150 mm	06 No	87.75	527.00
7	Providing and fixing 12 mm thick frameless toughened glass door shutter of approved brand and manufacture, including providing and fixing top & bottom pivot & spring type fixing arrangement and making necessary holes etc. for fixing required door fittings, all complete as per direction of Engineer-in-charge (Door handle, lock and stopper etc.to be paid separately).	0.95 Sqm.	9,288.15	8,824.00
8	Providing and fixing privacy film (Graware Make) etc. complete as per direction of Engineer-in-charge.	3 Sqm.	625.00	1,875.00



9	Providing and fixing stainless steel door handles of size 300mm of approved make complete as per direction of Engineer-in-charge.	01 Set	1000.00	1,000.00
10	Providing , making & fixing in position 35 mm thick glazed shutters with ornamental frame of size 70 mm and ornamental molded intermediate horizontal & vertical sash bars 32 mm wide x 32 mm thick and internal wooden paneling 32 mm thick and 5.5 mm thick clear glass panes fixed with molded beading as approved designs with necessary Stain Less Steel fittings such as butt hinges 75x25 mm, tower bolt 150 mm with steel screw etc. Complete as per direction of the Engineer In charge.	2.30 Sqm.	13,274.60	30,532.00
11	Providing first class teak wood work in frames of doors, windows, clerestory windows and other frames, wrought frames and fixed in position with hold fast lugs or with dash fasteners of required dia & length (hold fast lugs or dash fasteners shall be paid for separately a)First Class teak wood	0.35 cum	2,48,733.78	87,057.00
12	Providing and Fixing double scaffolding system (Cup lock type) on the exterior side, up to seven story height made 40 mm dia M.S tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S tubes, M.S tube challis, M.S clamps and M.S staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it thereafter. The scaffolding system shall be stiffened with bracings, runners, connection with the building etc. whatever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per direction and approval of Engineer-In-Charge. The elevation area of the scaffolding shall be measured for payment purpose. The payment will be made one irrespective of duration of scaffolding.	25 Sqm.	159.90	3,998.00
13	Dismantling doors, window and clerestory window (steel or wood) shutter i/c chowkhats, architrave, holdfasts etc. complete stacking within 50 meters lead.	5 No		
14	Providing and fixing 40mm thick wooden panel door shutter made with first class teak wood side style and top rail with 125 mm wide bottom and lock rail 150mm wide and panel with 38mm thick teak wood for panel base moulding all the panel	2.25 Sqm.	20,768.20	46,728.00

	fixed with 50 x 12 mm beading as per approved design. Finally finished with superior quality Melamine Polish in desired colour and shade. Complete as per direction of the Engineer- in - charge.			
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15	Polishing of teak wood frame with melamine high gloss finish etc. complete as per of Engineer-In-Charge.			
	Size : 8'x6'	02 No	7000.00	14,000.00
	Size : 7'x4'	01 No	7000.00	7,000.00
16	Providing & Fixing of Roller/Zebra blinds make (Vista, MAC, Classic) i/c aluminum channel fixed by M.S clamp etc. complete as per of Engineer-In-Charge.	6.20 Sqm.	2,500.00	15,500.00
17	Providing & Fixing Chicks Roller blinds make (Vista, Classic) i/c aluminum channel fixed by M.S clamp etc. complete as per of Engineer-In-Charge.	4.11 Sqm.	3,000.00	12,330.00
18	Painting of MS Stand for Pots i/c enamel paint etc. complete as per if Engineer-In-Charge.	14 No's	500.00	7,000.00
19	Providing & Fixing wall paneling with base 19 mm block board base finish with 3.5 mm decorative ply wood etc. complete as per if Engineer-In-Charge.	3.75 Sqm.	4000.00	15,000.00
	<b>Total amount</b>			<b>Rs.2,75,667.00</b>
	<b>In Word :</b>			
	<b>In Figure:</b>			

**Accepted by me  
Sign. of Prop./Manager  
Seal of firm**

Telephone no. \_\_\_\_\_

**Date :** .....

**Place :** .....