



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Sadan", 17, Rouse Avenue, New Delhi - 110002

### SPEED POST

F-1250/Maint.Acad./A.E(E)/2017/

Dt. 20/02/2017

To,

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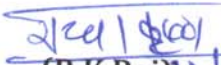
**Sub :- Limited Tender for Misc. Civil Work CM's Lounge, PA Room and Outer Space at CM's Secretariat at 1<sup>st</sup> Floor in Shiksha Sadan Building.**

Sir,

The CBSE intends to get **Misc. Civil Work CM's Lounge, PA Room and Outer Space at CM's Secretariat in Shiksha Sadan Building**. The work shall be got executed through reputed and experience Civil Contractors registered with CPWD/PWD/MES/MCD/PSU/Semi Govt./Govt. and reputed organizations. The agency who has successfully completed one similar work costing to Rs. 3.90 Lac or Two works costing to Rs. 1.50 Lacs each during the last 03 years shall only be eligible to apply. An EMD of Rs. 10,000/- in the form of DD/BD from any Scheduled Bank must be attracted with the Technical Bid. Interested Agency may quote their minimum workable rates in the enclosed Schedule of Work. Sealed Tender complete in all respect must be **submitted latest by 28/02/2017 up to 2.00 PM. & dropped in the Tender Box placed at Reception Counter, in Shiksha Sadan, 17- Rouse Avenue, New Delhi-110002**. Sealed Tender shall be **opened on 28/02/2017 at 3.00 PM** in the presence of Tenderers who may like to be present.

Incomplete & conditional Tender shall summarily be rejected. The Secretary, CBSE, reserves the right to reject any or all the Tender without assigning any reason-thereof.

Your's faithfully,

  
 (R.K Raj) 20/2/17

Assistant Engineer (Estates)

(1)

**CENTRAL BOARD OF SECONDARY EDUCATION,  
Shikhsa Sadan Building, 17<sup>th</sup> Rouse Avenue, New Delhi – 110002.**

**INSTRUCTIONHS TO THE BIDDER**

1. Incomplete and conditional Tender shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Prescribed enclosures are to be attached with the Technical Bid.
5. Technical Bids and Price-Bids should be signed by the same Authorized Signatory.
6. Tenders are to be opened in one go in the presence of agencies who may like to be present.
7. Price Bid of those agencies who qualify the Technical Bid (Parameters /Eligibility Criteria of Work Experienced) shall be considered.
8. The Tenders shall be opened on 28/02/2017 at 03:00 pm in the presence of Tenders, who may like to be present.
9. Any additional information required by CBSE in r/o of the work experience shall be submitted by the Tenders within Three days, failing which the offer shall not be entertained.
10. Technical Bid received without of EMD of Rs. 10,000/- in the form of a Demand Draft/ Banker's Cheque shall be summarily rejected.

**(Signature of Authorized Signatory)  
With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

(2)

**CENTRAL BOARD OF SECONDARY EDUCATION,  
Shikhsa Sadan Building, 17' Rouse Avenue, New Delhi – 110002.**

**Technical Bid**

**Last Date of Receipt of Tender: 28/02/2017**

**Up to 2:00 pm**

**Name of the Work :- Misc. Civil Work CM's Lounge, PA Room and Outer Space at CM's Secretariat at 1<sup>st</sup> Floor in Shikhsa Sadan Building, 17'Rouse Avenue New Delhi -110002.**

**1. Credentials of Tender :-**

(i) Name of the Agency : \_\_\_\_\_

(ii) Office Address : \_\_\_\_\_

Telephone No : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

(iii) Registration No.: -- \_\_\_\_\_

(iv) Service Tax-Regd. No. :- \_\_\_\_\_

(v) PAN No. :- \_\_\_\_\_

(vi) TIN/Vat No.:- \_\_\_\_\_

**2. Eligibility Criteria :-**

a) Two similar Completed works, costing not less than the amount equal to Rs. 3.00 Lacs of the estimated cost.

b) One similar completed work of aggregated cost not less than the amount equal to Rs. 3.90 Lacs of the estimated cost.

**3. Experience Last Three Years :- (Support with documentary evidence).**

S.No	Year	Name of the Organization	Cost of the Work (Executed)	Officer Concd. In the Organization with T. No	Period Form to
	2015-16				
	2014-15				
	2013-14				

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**(ii). Present assignment in Hand : (Supported with documentary evidence).**

a). \_\_\_\_\_

b). \_\_\_\_\_

c). \_\_\_\_\_

**4. Particulars of EMD:-**

**Amount Rs. :** .....

**DD/BD No's :** .....

**Issuing Bank With Date of Issue :** .....

**Declarations:- All terms and conditions as mentioned in the Tenders are acceptable to me/us.**

**(Signature of Authorized Signatory)  
With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

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## **Terms and Conditions**

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The work is time bound, hence time is the essence of the contract.
3. The work is to be completed within 07 days from award of work/receipt of work order.
4. All the materials shall be got approved from the Engineer-In-Charge before installation.
5. No T & P shall be provided by the Board.
6. Scaffolding shall be arranged by the Contractor.
7. The work shall be executed under the supervision of the Engineer-In-Charge.
8. The measurements shall be recorded jointly.
9. The Contractor will use approved branded **material ISO certified of reputed company.**
10. The rates quoted shall include all material, labour, transportation, all taxes, duties, testing, commissioning, supervision, tools, plants, wastage, sundries, scaffoldings as required mobilization demobilization, transportation etc. and nothing extra shall be payable on this account.
11. **Conditional Tender - Conditional Tender are liable to be rejected.**
12. **SUBLETTING** - The contractor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the contractor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.
13. **REMOVAL OF UNDESIRABLE PERSON(S)** - The contractor shall, on receipt of a requisition from the Engineer-in-charge, at once remove any person(s) employed by him on the work who, in the opinion of the Engineer– in-charge is unsuitable or undesirable at the site of the work.
14. **Cleaning** : The agency must ensure that the floor area in the corridors are kept neat and clean while working and all dismantled material is removed immediately and shifted to outside the CBSE building
15. **FIRM RATES :-**  
**The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the contractor shall not increase any of the rates, quoted in the quotation till the completion of work.**
16. **Inspection of Site:** -  
The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the completion of the Works and the means of access to the Site, the accommodation he may require and in general shall himself obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect this quotation.
17. No interest shall be payable to the contractor on the Security Deposit furnished/ recovered from the contractor, by the CBSE.

18. **MATERIALS :-**

All materials to be provided by the Contractor shall be in conformity with the specifications laid down in the contract and the Contractor shall, if requested by the Engineer- in-Charge, furnish proof to the satisfaction of Engineer- in-Charge in this regard.

19. **Labour:-**

- a) All the workers or employees deployed by the contractors shall be considered the employees of contractor and Board shall not have any liability what so ever in nature in regard to such workers/employees.
  - b) The Contractor shall pay to labour employed by him directly wages not less than fair wages as per Minimum Wages Act. Fair Wage' means wages, which shall include wages for weekly day of rest and other allowances whether for time or piece work, after taking into consideration prevailing market rates for similar employment in the neighborhood but shall not be less than the minimum rates of wages fixed under the payment of Minimum Wages Act.
20. The Contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers' Liability Act, 1938. Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1970 or any modification thereof or any other law relating thereto and rules made there under from time to time.

~~21.~~ **Urgent Works :-**

- If any Urgent work (in respect whereof the decision of the Engineer-in-Charge shall be final and binding) becomes necessary and Contractor is unable or unwilling at once to carry it out, the Engineer- in-Charge may by his own or other workpeople carry it out, as he may consider necessary. If the urgent work shall be such as the Contractor is liable under the contract to carry out at his expenses, the expenses incurred on it by the Board shall be recoverable from the Contractor and be adjusted or set off against any sum payable to him.
22. In case of delay, a penalty @1% per week shall be levied subject to a max of 5%.
  23. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contract.
  24. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.
  25. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/accident at site.

26. **Bid Security (EMD) :-**

**26.1** The Tenderer shall pay of Rs. 10,000/- (Rupees. Ten Thousand Only) towards Earnest Money Deposit (EMD) along with the Tender in the form of Crossed Demand Draft payable to "The Secretary, " CBSE, Delhi.

**26.2 (A).** Bid securities of the unsuccessful bidders shall be returned to them after expiry of final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract.

**(B).** Bid Security of successful bidder shall be deducted as defect liability and shall be released after one year.

**26.3** The Tenders without EMD or partial EMD shall be summarily rejected.

**26.4** Earnest Money to successful tenders shall be adjusted in the security deposit.

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27. **Security Deposit** :- 5% amount shall be retained as security for a period of 06 months as defect liability. In case no defect is observed the same shall be released.
28. **Payment Terms** :- No running payment shall be made only final payment will be released to the agency on the basis of actual work done.
29. 10% deviation in quantities would be permitted with obtaining written prior permission from the Board.
30. Extra item if any would be paid on market analyzed rates but the work must be executed with prior approval of Engineer-In-Charge.
31. Income Tax shall be deducted as per rule.
32. Jurisdictions the Court of Delhi.
33. In case of any dispute decision of Secretary, CBSE will be final and binding on both the parties.

**(Signature of Authorized Signatory)**  
**With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_

## PRICE BID

### Schedule of Work

**Name of Work :- Misc. Civil Works in CM's Lounge, PA Room and outer space at CM's Secretariat .**

**Location :- CBSE Chairman's Office at Shiksha Sadan Building, 17' Rouse Avenue, New Delhi – 110002.**

S.No	Sub-heads and item of work	Qty	Unit	Rate	Amount
1	Providing and fixing 18 mm thick gang saw cut, mirror polished, premoulded and prepolished, machine cut for kitchen platforms, vanity counters, window sills , facias and similar locations of required size, approved shade, colour and texture laid over 20 mm thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish etc. complete at all levels.				
	Granite of any colour and shade				
	Area of slab upto 0.50 sqm	2.40	Sq. Mtr.		
2	Providing edge moulding to 18 mm thick marble stone counters, Vanities etc., including machine polishing to edge to give high gloss finish etc. complete as per design approved by Engineer-in-Charge.				
	Granite work	4.00	Mtr.		
3	Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete.				
	Fixed to steel windows by welding	150.00	Kg.		
4	Providing and fixing aluminum die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight up to 35 kg and door width up to 700 mm), with necessary accessories and screws etc. complete.	3.00	Each		
5	Tile work in skirting, risers of steps and dado up to 2 m height over 12 mm thick bed of cement mortar 1:3 (1 cement :3 coarse sand) and jointed with grey cement slurry @ 3.3 kg/sqm, including pointing in white cement mixed with pigment of matching shade complete.				
	Marble tiles (polished) Raj Nagar 18 mm thick	02	Sq. Mtr		
6	Extra for sunk or raised mouldings in the plaster of Paris (Gypsum anhydrous) ceiling.	36	Sq. Mtr		



7	<p>Providing and Fixing 15 mm thick densified tegular edged ecofriendly light weight calcium silicate false ceiling tiles of approved texture spintone/ cosmos / Hexa or equivalent of size 595 x 595 mm in true horizontal level, suspended on inter locking metal grid of hot dipped galvanized steel sections (galvanizing @ 120 grams per sqm including both side) consisting of main 'T' runner suitably spaced at joints to get required length and of size 24x38 mm made from 0.33 mm thick (minimum) sheet, spaced 1200 mm centre to centre, and cross "T" of size 24x28 mm made out of 0.33 mm (Minimum) sheet, 1200 mm long spaced between main'T' at 600 mm centre to centre to form a grid of 1200x600 mm and secondary cross 'T' of length 600 mm and size 24 x28 mm made of 0.33 mm thick (Minimum) sheet to be inter locked at middle of the 1200x 600 mm panel to from grid of size 600x600 mm, resting on periphery walls /partitions on a Perimeter wall angle pre-coated steel of size(24x24X3000 mm made of 0.40 mm thick (minimum) sheet with the help of rawl plugs at 450 mm center to centre with 25 mm long drywall screws @ 230 mm interval and laying 15 mm thick densified edges calcicum silicate eiling tiles of approved texture (Spintone / Cosmos/hexa) in the grid, including, cutting/ making opening for services like diffusers, grills, light fittings, fixtures, smoke detectors etc., wherever required. Main 'T' runners to be suspended from ceiling using G.I. slotted cleats of size 25x35x1.6 mm fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm G.I. adjustable rods with galvanised steel level clips of size 85 x 30 x 0.8 mm, spaced at 1200 mm Centre to Centre along main 'T', bottom exposed with 24 mm of all sections shall be pre-painted with polyster baked paint, for all heights, as per specifications, drawings and as directed by engineer-in-charge.</p> <p>Note :- Only calcium silicate false ceiling area will be measured from wall to wall. No deduction shall be made for exposed frames/opening (cut outs) having area less than 0.30 sqm.The calcium silicate ceiling tile shall have NRC value of 0.50 (Minimum), light reflection &gt; 85%, noncombustible as per B.S. 476 part IV, 100% humidity resistance and also having thermal conductivity &lt;0.043 w/m 0 KC.</p>	51.00	Sq. Mtr		
8	15 mm cement plaster on rough side of single or half brick wall of mix :				
	1:4 (1 cement: 4 coarse sand)	25	Sq. Mtr		
9	Applying one coat of water thinkable cement primer of approved brand and manufacture on wall surface :				
	Water thinkable cement primer	176	Sq. Mtr		

10	Fixing chowkhats in existing opening including embedding chowkhats in floors or walls cutting masonry for holdfasts, embedding hold fasts in cement concrete blocks of size 15 x 10 x 10 cm with cement concrete 1:3:6 (1 cement : 3 coarse sand : 6 graded stone aggregate 20 mm nominal size), painting two coats of approved wood preservative to sides of chowkhats and making good the damages to walls and floors as required complete, including disposal of rubbish to the dumping ground within 50 meters lead :				
10.1	Door chowkhats	4.00	Each		
10.2	Window chowkhats	4.00	Each		
11	Renewing glass panes, with wooden fillets wherever necessary:				
	Float glass panes of thickness 5.5 mm	4.00	Sq. Mtr		
12	Removing dry or oil bound distemper, water proofing cement paint and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	176	Sq. Mtr		
13	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	50	Cum		
14	Cutting holes up to 30x30 cm in walls including making good the same:	12	Each		
	With common burnt clay F.P.S. (non- modular) bricks				
15	Half brick masonry with common burnt clay F.P.S. (non-modular) bricks of class designation 7.5 in superstructure above plinth level up to floor V level.				
	Cement mortar 1:3 (1 cement :3 coarse sand)	11	Sq. Mtr		
16	Providing and fixing Stainless Steel tower bolt (304 grade) with necessary screws etc. complete :				
	150x10 mm	8.00	Each		
17	Providing and fixing Stainless Steel handles (304 grade) with necessary screws etc. complete :				
	150 mm	16.00	Each		
18	Providing and fixing Stainless Steel finished brass 100 mm mortice latch and lock with 6 levers and a pair of lever handles of (200mm) approved quality (Godrej make) with necessary screws etc. complete.	4.00	Each		

19	Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required.				
	In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	33.00	Kg.		
20	Providing & fixing fly proof wire gauze to windows, clerestory windows & doors with M.S. Flat 15x3 mm and nuts & bolts complete.				
	Stainless steel (grade 304) wire gauze of 0.5 mm dia wire and 1.4 mm aperture on both sides	5.80	Sq. Mtr		
21	40 mm thick fine dressed stone flooring over 20 mm (average) thick base of cement mortar 1:5 (1 cement : 5 coarse sand), including pointing with cement mortar 1:2 (1 cement : 2 stone dust) with an admixture of pigment to match the shade of stone.				
	Red sand stone	4.00	Sq. Mtr.		
22	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade :				
	Two or more coats on new work	352	Sq. Mtr		
23	Painting with synthetic enamel paint of approved brand and manufacture to give an even shade :				
	Two or more coats on new work	10.01	Sq. Mtr.		
24	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	125	Sq. Mtr.		
25	Providing and fixing 12 mm thick frameless toughened glass door shutter of approved brand and manufacture, including providing and fixing top & bottom pivot & spring type fixing arrangement and making necessary holes etc. for fixing required door fittings, all complete as per direction of Engineer-in-charge (Door handle, lock and stopper etc.to be paid separately).	1.50	Sq. Mtr.		
26	Providing and fixing 40mm thick wooden partly panel and partly glazed shutter made with first class teak wood side style and top rail with 125 mm wide bottom and lock rail 150mm wide and panel with 38mm thick teak wood for panel base moulding all around the panel and 6mm thick glass panes fixed with 50 x 12 mm beading as per approved designs. Finally finished with superior quality Melamine Polish in desired colour and shade. Complete as per direction of the Engineer- in -charge.	5.65	Sq. Mtr.		

27	Demolishing brick work manually by mechanical means i/c staking of serviceable material and disposal of unserviceable material 1st floor to Ground Floor within 50 meter leads as per direction of Engineer-in-charge.	01	Job		
28	Dismantling and demolishing of wooden cupboard and wooden almirah i/c cupboard shelves and cupboard shutters and wooden ceiling in 12mm thick ply wood and cupboard in 18mm thick block board with laminated etc. complete as per direction of Engineer-in-charge.				
	Cupboard	700.00	Sq. ft.		
	Ceiling	390.00	Sq. ft.		
29	Providing and fixing Ultra-modern recess mounting luminaire suitable for grid ceiling MS housing with high brightness LED Light make Havells, Model Venus etc. complete as per direction of Engineer-in-charge.	12.00	Each		
30	Providing and fixing privacy film (Graware Make) etc. complete as per direction of Engineer-in-charge.	3.00	Sq. Mtr.		
31	Providing and fixing stainless steel door handles of size 300mm of approved make complete as per direction of Engineer-in-charge.	1.00	Pair		
32	Providing and Fixing stainless steel door lock of approved make completed as per direction of Engineer-In-Charges.	1.00	Each		
	<b>Total Amount</b>				
	<b>In Figure :</b>				
	<b>In Words :</b>				

**(Signature of Authorized Signatory)  
With complete address and seal**

**Telephone No :** \_\_\_\_\_

**Mobile No :** \_\_\_\_\_

**Place :** \_\_\_\_\_

**Date :** \_\_\_\_\_