

**CENTRAL BOARD OF SECONDARY EDUCATION,  
2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

**TENDER NOTICE**

sealed tenders are invited by the Joint Secretary (A&L), CENTRAL BOARD OF SECONDARY EDUCATION from the eligible contractor having valid registration in appropriate class & category in CPWD/MES/Deptt. Of telecommunications/Railways/NDMC/Central PSU & Delhi PWD. Agency should have ISO 9001 certificate for the following work:

**Name of Work:** 24 hrs. operation & maintenance of the Fire fighting system installation Shiksha Kendra, Shiksha Sadan & Regional office Delhi building.

Last Date of receipt of application for issue of tender: 07/04/2015 upto 4:00P.M.

Last Date of Sale of tender: 07/04/2015 upto 12.30 P.M.

Last Date of receipt of tender:- .08/04/2015 upto 2:00P.M. and will be opened on the same day at 3.00 P.M.

Cost of tender:Rs.1000 (Non- Refundable and to be submitted along with application of issue of tender)

E.M.D. :-Rs.50000/-

CBSE reserve the right to reject any or all the tenders or accept them in part without assigning any reason.

Earnest money Rs.50000/- should be deposited along with tender document in the shape of bankers cheque/bank Draft/FDR of scheduled Bank drawn in favour of Secretary CBSE Delhi.

The tender and the earnest money shall be placed in separate sealed envelopes, each marked, "tender" and "Earnest Money" respectively. Both the envelopes shall be submitted together in another sealed envelope with the name of work and due date of opening written on envelope. The envelopes marked, "Tender" of only those tenderers shall be opened, whose earnest money, placed in the other envelope, is found to be in order.

Tenders duly completed should be dropped in the tender-box placed at Reception Counter, CBSE, HQ, "Shiksha Kendra', 2, Community Centre, Preet Vihar, Delhi-110092.

For eligibility criteria and other details please visit CBSE website at [www.cbse.nic.in](http://www.cbse.nic.in).

**Eligibility for Tendering:-**

The application should be given for the issue of tender document along with attested photocopy of the registration, PAN No. & TIN No.,PF/ESI Registration, current Return File in respect of IT, SERVICE TAX & TIN and Contractor should have executed minimum two costing Rs.11.50 Lacs each or one work costing Rs.15.00 Lacs during last three years.

**Note:- Download tenders are not acceptable, interested bidders has to purchase tender document from the Engineering Department CBSE, Shiksha Kendra, 2 Community Centre, Preet Vihar Delhi-110092 upto specified date and time as mentioned above.**

**Joint Secretary (A&L)**

**CENTRAL BOARD OF SECONDARY EDUCATION,  
2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

**PART-A Technical-Bid**

**Last Date for submission: 08/04/2015**

**Upto 2.30 p.m.**

**Opening of tender: 08/04/2015on 3.00 p.m.**

Name of work : 24 hours O & M of Wet-Riser, Fire Detection & Alarm System.

Locations : H.Q.Bldg.at Preet Vihar, R.O. Bldg. P.P. Ganj & Shiksha Sadan, Rouse Avenue.

**1. Credentials of tenderer**

1.1 Name of the Agency: \_\_\_\_\_

1.2 Office Address and  
Tel.Nos. \_\_\_\_\_

1.3 Licence No. & Registration  
details(with documentary  
evidence) \_\_\_\_\_  
(With documentary evidence) \_\_\_\_\_

1.4 PAN No.  
( with documentary evidence) \_\_\_\_\_

1.5 Service Tax Regd. Certificate:  
(supported with documentary evidence) \_\_\_\_\_

2. Annual turnover for last three years  
supported with documentary evidence) \_\_\_\_\_

3. Experience (last three years) \_\_\_\_\_

3.1 Contract details fulfilling eligibility criteria

S.No.	Year	Name of the Organization	Cost of the work (Executed )	Officer Concd. in the Organization with T.No.	Period From To
01.					
02.					
03.					

3.2. Present assignment in hand complying tender parameters: particularly in multi-storied bldgs. (Supported with documentary evidence)

(i)

(ii)

(iii)

3.3 Manpower details in terms of supervisors, & staff

### **3.4 TECHNICAL QUALIFICATION**

- a. The tenderer should have minimum 03 years experience in the area of O & M/ Installation of Wet-Riser, Fire Detection & Alarm System with companies of repute, preferably Govt. organizations/PSU/Autonomous organizations (Please enclose copy of the contracts executed during past 36 months).
- b. The tenderer should have completed satisfactorily at least two contracts in above field of estimated value of Rs. 11.50 lakh and above or 1 works value 5.0 lacks & above (A satisfactory execution certificate must be enclosed for each work from the contractee).
- c. The tenderer should be registered with concerned authorities any having ISO 9001 certificate. The tenderer is required to furnish legible photocopy of the concerned registrations alongwith its technical offer clearly indicating the contractor's code no. etc. in case of non-submission of the copy of the requisite registrations, the offer shall be treated as being from an unqualified contractor and summarily rejected.
- d. The tenderer shall furnish copy of registration under Service Tax and Income Tax – giving its service tax & income tax registration number.
- e. The office of the tenderer should be located in Delhi or NCR.

### **3.5 Earnest Money Deposit (EMD)**

1. The Govt. Departments, Public Sector Units, Small Scale Industrial (SSI) Units (only permanently registered) & agencies registered with NSIC etc., are exempted from submitting EMD.
2. SSI Units and agencies requesting for exemption from submission of EMD shall submit a copy of their Registration Certificate.  
Only such SSI Units and agencies registered for the same trade/Item for which the tender is relevant shall be exempted from submission of EMD.
3. EMDs of unsuccessful tenders shall be refunded after reasonable time without interest.
4. The tenders without EMD or partial EMD shall be summarily rejected.
5. Earnest money to successful tenderers shall be returned after submitting the Initial Security Deposit (ISD) @ 10% of contract value in form as prescribed under General Financial Rules, 2005. No interest will accrue on such deposit.

4. Particulars of D.D. as Earnest money:

Amount Rs. : 50,000/-

D.D/B.D Nos. : \_\_\_\_\_

Issuing Bank with

Date of Issue : \_\_\_\_\_

4.1 Particulars of D.D. as cost of tender:

Amount Rs. : 1,000/-

D.D/B.D Nos. : \_\_\_\_\_

Issuing Bank with

Date of Issue : \_\_\_\_\_

5. The Financial-Bid of the Agencies selected through Technical-Bid shall only be opened.

6. Copy of the documents at Serial Nos.1.3 to 3.5 be attached.

**Declaration:** All terms and conditions as mentioned in the tender are acceptable to me/us.

**(Signature of the Tenderer)**  
**With complete address and seal**

**Tel. No.:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_

**PART- 'B' PRICE-BID**

**Name of work:** 24 Hrs. Operation & Maintenance of the Fire fighting Installation H.Q. Bldg.  
Preet Vihar, Delhi-110092

S. No.	Description of items	Qty.	Rate per month
01.	24 Hrs. operation and maintenance of Fire fighting system consisting of Wet Riser and Sprinkler System comprising 90 HP pump set- 2 nos., Jockey Pump sets 20/15 H.P.- 1 no. Down comer pressurization pump set 15 HP - 1 no. & Diesel engine coupled pump set 85/90 BHP with head 90 mtr. head-1 no. alongwith 2 nos. Axial flow fans for pressurizing the lift-shaft i/c all respective the control panels & safeties.	Comprehensive	
02.	Operation and maintenance of Fire Detection& Alarm System comprising 13 Zonal panels, Master control panel at Ground floor i/c the P.A. system with talk-back complete.	Comprehensive	
<b>Total</b>			
<b>Tax (if any)</b>			
<b>Grand Total</b>			

S.No.	Description of item	Qty	Unit	Rate	Amount
03.	Refilling of fire extinguisher :-				
	A) ABC Type 6 K.G capacity	50	Each		
	B)CO2 Type 4.5 K.G capacity	45	Each		
	C)Mechanical form Type 9.0 ltr Capacity	15	Each		

04	Supply & Installation of fire hydrant valve 63 mm dia, S.S adopter	10	Each		
05	Spplly and <i>Installtion of fire hydrant lugs</i>	10	Each		
06	Supply and Fixing of shut off nozel for hose reel	Rates Only	_____		
07	Providing & Fixing Rise of Heat Detector Response Type Ordinary (136 <sup>o</sup> F) (Series65A) Brand: Apollo	Rate only	_____		
08	Providing & Fixing of Optical Smoke Detector (Series 65) Brand: Apollo	Rate only			
09	P&F of MCP	Rate only			
10	P&F of hooter	Rate only			
11					
12	Initial Servicing of Zonal panel installed at all floors	13			
<b>Total</b>					
<b>Tax (if any)</b>					
<b>Grand Total</b>					

I hereby affirm that I have read all the instructions, terms & conditions before submission of the Financial Bid.

**(SIGNATURE OF TENDERER)**  
with office seal

**Telephone No:** \_\_\_\_\_  
**Mobile No.** \_\_\_\_\_  
**Place:** \_\_\_\_\_

**PART- 'C' PRICE-BID**

**SCHEDULE OF WORK**

**Name of work:** 24 hrs. operation & maintenance of the Fire fighting system at  
SHIKSHA SADAN, Bldg. 17, Rouse Avenue, New Delhi.

S. No.	Description of items	Qty.	Amount/rates per month.
01.	24 hrs. operation and maintenance of Fire fighting system consisting of Wet-Riser and Sprinkler System comprising the 75 HP pump set 1 no., Terrace pump-10 HP- 1 no. 79 BHP Diesel Engine coupled pumpset-01 nos., Jockey pumpset 15 H.P.- 1 no. alongwith all respective control panels & safeties.	Comprehensive	
02.	Operation and maintenance of Fire Alarm system comprising 01 master control panel at Ground floor & Basement floor with 15 Nos. MCP's and 11 Nos. Hooters including the P.A. system.	Comprehensive	
<b>Total</b>			
<b>Tax (if any)</b>			
<b>Grand Total</b>			

S.No.	Description of item	Qty	Unit	Rate	Amount
03	Initial Servicing of Terrace Down Comer Pressurization Pump 10 HP	1	Each		
04	Initial Servicing of Jockey Pump-Set 15 HP kirloskar "Make" Model 50/32 RPM:2900	1	Each		
05	Initial Servicing/Checking of Master Control panel & other ancillaries.	Job Work	L.S.		

	<b>Total</b>	
	<b>Tax (if any)</b>	
	<b>Grand Total</b>	

**Acceptance by the Tenderer**

I hereby affirm that I have read all the instructions, terms & conditions before submission of the Financial Bid and are acceptable to me.

**(SIGNATURE OF TENDERER)**  
**with complete address and office seal**

**Telephone No:** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**PART- 'D' PRICE-BID**

**Name of work:** 24 Hrs. Operation & Maintenance of the Fire fighting Installation at  
R.O. Bldg. I.P. Extn., P.P. Ganj, Delhi-110092.

S. No.	Description of items	Qty.	Rate Per Month
1.	24 Hrs. operation and maintenance of Fire Installation consisting of Wet-Riser and Sprinkler System comprising 75 HP pump sets-2 nos., 79 BHP Diesel engine coupled pump set-1 no. Jockey pump set 15 HP-1 Comprehensive no. alongwith all respective control & safeties.	Comprehensive	
2.	Operation and maintenance of Fire detection & Alarm system comprising 14 Zonal panels, One Master control panel at Ground floor i/c the P.A. system with talk- back complete.	Comprehensive	
<b>Total</b>			
<b>Tax (if any)</b>			
<b>Grand Total</b>			

S.No.	Description of item	Qty	Unit	Rate	Amount
03.	Initial Servicing of 75 HP Pump-Set 2 nos. Kirloskar Make Model DSM100/36 RPM:1480				
04.	Initial Servicing of Jockey Pump-Sets 15 HP Kirloskar Make Model CPH32/26 RPM:2900	1			
05	Initial Servicing/repair of Zonal panels, Job work Master Control Panel & P.A. System with talk-back complete with ancillaries	Job Work			
06	Providing & Fixing Rise of Heat Detector Response Type Ordinary (136 <sup>o</sup> F) (Series	Rates Only			

07	P&F of MCP	Rates Only			
08	P&F of hooter	Rates Only			
<b>Total</b>					
<b>Tax (if any)</b>					
<b>Grand Total</b>					

---

**Acceptance by the Tenderer**

I hereby affirm that I have read all the instructions, terms & conditions before submission of the Financial Bid.

**(SIGNATURE OF  
TENDERER) with office seal**

**Telephone No:** \_\_\_\_\_  
**Mobile No.** \_\_\_\_\_  
**Place:** \_\_\_\_\_

## **TERMS & CONDITIONS**

1. The agency shall have to provide staff for 24 hours operation and maintenance of fire fighting installation. The additional staff if required for regular maintenance, servicing and attending the faults, shall have to be arranged by the agency within the quoted rates. The agency shall have to engage experienced & skilled staff.
2. The agency shall have to maintain Log Book for pump Sets.
3. The agency shall take all precautionary measures for safety of his workers during performance of the duties.
4. The Deptt. can discontinue the contract at any time, if the performance is found unsatisfactory.
5. The agency shall provide uniform for the staff on duty.
6. A minimum pressure of 3.5 kg./cm<sup>2</sup> has to be maintained in the system.
7. Piping system shall be checked daily and reported to the concerned Engineer.
8. The agency shall run fire system daily to ensure satisfactory working condition.
9. The agency shall check electrical control panels and keep them in perfectly working order.
10. Spare parts such as switch gear, contactors PCB'S, relays batteries, exit sign lamps pump seal, Bearing, sleeve, P.4, pressure switch etc. and other electrical components shall be supplied by the agency as actual billing purchase invoice with 15% over need and transportation.
11. Distilled water, cleaning materials, CTC, Cotton, old dhoti, pilot lamps, gland dori, grease, packing sheets, nut bolts, HRC fuses, torch and other minor materials shall be kept in the store by the agency. Cost included in AMC.
12. Dismantled material shall be returned to the Board.
13. The agency shall maintain a line diagram of the system in the Pump House.
14. The cleanliness in the pump room shall be the responsibility of the agency.
15. No T7P shall be supplied by the Board.
16. The Bio data of the technicians deputed on the duty shall be submitted.
17. The watch and ward of the complete installation including the Pump House and Fire Hydrants inside and outside the building shall be the responsibility of the agency.
18. Payment shall be made on monthly basis, nothing extra shall be paid for holidays.
19. The agency shall have to deposit a sum of Rs.50,000/- as security respectively for each bldg. before start of the work. The same shall be retained till the contract is in-force and shall be returned after getting clearance from the Engineer-Incharge after expiry of the Contract.
20. The agency shall ensure that none of his staff associates in unlawful activities. Their meetings with the general staff which is no way connected with the maintenance of the Fire system is strictly prohibited.
21. Operator's presence all the time is the essentiality of the contract, hence operator must be on duty and plant room should not be left unattended. In case the reliever does not report, the first operator shall continue to be on duty.
22. In case of any absence, a recovery of Rs.400/- per 8 hourly shift shall be made from the monthly bill.
23. The agency shall be solely responsible for any damage/loss to the Board's property/equipments.
24. In case of any dispute, Chairman, CBSE shall be the sole Arbitrator and his decision shall be binding on CBSE and the Agency.

25. The agency shall be bound to take over the system with complete installations within a period of 15 days from the issue of the work order failing which E.M.D. is liable to be forfeited.
26. If any legal dispute arises pertaining to this contract, the courts of Delhi will have jurisdiction over all the disputes.
27. The agency shall ensure that the wages to the workmen are paid according to minimum wages prescribed by the Govt. of N.C.T. Delhi.
28. The agency shall depute the workmen whose credentials have been got verified through the Police.
29. Workmen once posted shall be changed with prior permission of the Board.
30. The workmen must be qualified to operate the systems.
31. The cost of agreement on non judicial stamp paper of R.100/- shall be born by the agency.
32. If the performance to the agency found satisfactory contract will be extended for further one year.

**NOTE: The payment of O&M charges shall be reckoned from the date of satisfactory completion of the initial servicing.**

**ACCEPTED BY ME**

**(PROP./MANAGER)  
ADDRESS**

## AGREEMENT

The Agreement for maintenance and operation of Fire Alarm and Fire Fighting System Shiksha Kendra, Shiksha Sadan, Regional Office (Delhi) bldgs. Is executed between the Central Board of Secondary Education through its Jt. Secy. Hereinafter referred to as the Board and the Proprietor of..... hereinafter referred to as the “Contractor” Rs...../- for Shiksha Kendra, Preet Vihar and Rs...../- each for Regional Office (Delhi) Shiksha Sadan bldgs. respectively.

TERMS AND CONDITIONS FOR 24 HOURS RUNNING OPERATION AND MAINTENANCE OF FIRE FIGHTING SYSTEM INSTALLED AT AFORESAID CBSE OFFICE BUILDINGS, PREET VIHAR.

1. The Contractor shall be valid for one year w.e.f. ....
2. The Contractor shall have to provide staff for 24 hours operations and maintenance of the system. The addition staff if required for maintenance servicing and attending the fault shall have to be arranged by the contractor within the quoted rates. The contractor shall have to engage experienced and skilled staff.
3. The Contractor shall ensure that the wages to the workmen are paid according to minimum wages prescribed by the Govt. of N.C.T of Delhi.
4. The Contractor shall depute the workmen whose credentials have been got verified through the police.
5. Workmen once posted shall be changed with prior permission of the Board.
6. The workmen must be qualified (Knowing basic principles (healthy & quick responsive to operate the systems)).
7. The Contractor shall have to maintain log book for Elect. Pumping sets, DG set pressurization pump and fans.
8. The Contractor shall take all precautionary measures, for the safety of his workers during performance of the duties.

9. The Board can discontinue the contract at any time, if the performance is found unsatisfactory.
10. The Contractor shall provide uniform for the staff on duty.
11. A minimum pressure of 3.5 kg/CM<sup>2</sup> has to be maintained in the systems
12. In case of any shortcoming is noticed and simultaneously reported to the firm for rectification & the firm fails to attend the same within 48 hours, a penalty @ 2% per week shall be recoverable from the bill of the contractor.
13. The agency shall have joint inspection of the system with the Board's Engineer and get the logbook checked regularly failing which the Board shall issue a notice to the agency for its laxity. In case of recurrence, one month's notice shall be issued & the contract shall stand terminated.
14. Pumping system shall be checked daily and reported to concerned Engineer of the Board.
15. The Contractor shall run fire system daily to ensure satisfactory, working condition.
16. The contractor shall check electric control panels and keep them in perfectly working order.
17. Spare parts such as switch gear, contracts, PCB's Speakers, Hooters, Batteries, Exit Sign Lamps etc. and other electrical components supplied by the contractor.
18. Distilled water, cleaning material CTC, cotton, oil dhoti, pilot lamps. Gland dori, grease, packing sheets, nut bolts, HRC fuses, torch and other minor materials shall be supplied by the contractor.
19. Dismantled material shall be returned to the Board.
20. The contractor shall maintain a line diagram of the system in the pump house.
21. The cleanliness in the pump room shall be the responsibility of the contractors.
22. No T&P shall be supplied by the Board.
23. The Bio-Date of the technicians deputed on duty shall be submitted to the Board.
24. The watch and ward of the complete installation including the pump house and fire hydrants inside and outside the building shall be the responsibility of the contractor.
25. Payment shall be made on monthly basis. Nothing extra shall be paid on holidays.
26. The contractor shall have to deposit a sum of Rs.50,000/- for each bldg. as security deposit before the start of the work. He same shall be retained till the contract is in force

and shall be returned after getting clearance from the Engineer in charge after expiry of the contract.

27. The Contract shall ensure that none of his staff associates in unlawful activities. Their meeting with the general staff, which is no way connected with the system in strictly prohibited.
28. It is the essentially of the contract that all time operator must be on duty and plant room should not be left unattended. In case the reliever does not report, the first operator shall continue to be on duty.
29. In case of any absence is noticed a recovery @ Rs.350/- per 8 hourly shift be made from the monthly bill.
30. The contractor shall be solely shall be solely responsible for any damage/loss to the Board's property/eqpts.
31. It shall be the duty of the contractor to adhere to the statutory laws.
32. If any legal dispute arises pertaining to this contract, the Courts of Delhi will have jurisdiction over all the disputes.
33. In case of any dispute, the Chairman, CBSE shall appoint an Arbitrator whose decision shall be final and binding on both the parties.
34. Tender will be extended for further one year. If the performance of the agency found satisfactory.

M/s.....

**Joint Secretary**  
**Central Board of Secondary Education**

Witness:

1.

2.