



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)

"Shiksha Sadan", 17 Rouse Avenue, New Delhi - 110002 .

F-509A/Maint./2014/

Dt. 09/10/2014

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Sub:- Short term quotation for Cleaning of window panes at Shiksha Sadan building.

Sir,

The CBSE intends to get the cleaning of window glass panes of all floors from outside / front of building. Work executed through reputed agencies. Interested agencies may quote their rates in the enclosed schedule of works. Sealed quotations complete in all respect must be submitted latest by 17/10/2014 upto 2p.m. & dropped in the tender box placed at Reception counter, Shiksha Sadan, 17 Rouse Avenue, New Delhi-110002. Sealed quotations shall be opened on same day at 3:00 PM in the presence of tenderers.

Incomplete & conditional quotations shall be summarily rejected. The Secretary CBSE reserves the right to reject any or all the quotations without assigning any reason-thereof.

yours faithfully

**(RAHUL TYAGI)
ASSISTANT ENGINEER (CIVIL)**

SCHEDULE OF WORK

S.NO	DESCRIPTION OF ITEM	QTY.	UNIT	RATE	AMOUNT
1.	Cleaning of window panes and glass facad of CBSE, Shiksha Sadan building from outside of building from ground floor to 7 th floor i.e up to height of 20 mt	90	Sqm		

PART- A

GROSS AMOUNT:.....

PART- B

Also rates be quoted for future work on a/c of periodical cleaning of glass facad & windows after every 2 months.

Total Amount for Six times cleaning (Rates valid for two years and cleaning to be done after every 2nd months) =6 x

Total Amount in Words:

(_____)

Signature of bidder

Name of the Bidder and designation

Address of firm:

Telephone Number(s)

Place & Date:

Company Seal:

NOTE:

1. Prices to be quoted in Indian Rupees only in both figures & words.
2. Any cutting etc. shall be duly circled & signed by the tenderer failing which Financial bid may be rejected.
3. Vendor should quote all-inclusive priced including all taxes and duties etc. for successful execution of the contract.

Accepted by me:

Signature
Prop./ Manager
Tel. No.
Mob. No.

TERMS & CONDITIONS

1. The work should be executed as per CPWD specifications and as per directions of Engineer-In-Charge.
2. All T & P shall be arranged by the Contractor.
3. The materials to be used must be got approved from the Engineer-in-charge before installation/use.
4. Potable water shall only be used for cleaning work.
5. The agency shall be solely responsible for any damage/loss to the Board's Property / equipments.
6. The agency shall take all precautionary measures for safety of his workers during performance of the work.
7. Agency can use jhula and safety belt for safety of worker.
8. The work is to be completed within a period of 05 days after 7th day of the work order.
9. The work shall not be discontinued at any cost.
10. The agency shall get the samples of the material approved in advance before utilization.
11. The workmanship must be excellent. In case of poor workmanship, the Board shall be free to cancel the contract.
12. The agency shall ensure that the wages to the workmen are paid according to minimum wages prescribed by the Govt. of N.C.T. Delhi.

Accepted by me:

Signature

Prop./ Manager
Tel. No.
Mob. No.