



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)

"Shiksha Sadan, 17 Rouse Avenue, New Delhi - 110002 .

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F-445C/Maint./ALU./2014

Dt. 11/08/2014

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**Sub: Short term quotation for remoulding of aluminium window for fixing of window air conditioner at CBSE, Shiksha Sadan Building, 17 Rouse Avenue, New Delhi-110002**

Sir,

The Board intends to remould aluminium windows for fixing of window air conditioner at CBSE, Shiksha Sadan, 17 Rouse Avenue building. The quantities and the specification shall be as per the schedule annexed herewith. The work is to be complete on priority basis preferably within 15 days from the date of work order.

Agencies who are interested to participate the bid may apply on the prescribed format along with an EMD of Rs. 3000/- payable through DD/BC/Bank Guarantee in f/o the Secretary, CBSE. Last date to submit the tender is 25/08/2014 upto 2.30 p.m. Incomplete and conditional tenders shall be summarily rejected. The Chairman, CBSE reserves the right to reject any or all the tenders without assigning any reason thereof.

Yours faithfully

**(RAHUL TYAGI)**  
**Junior Engineer ( Civil)**

## **IMPORTANT INSTRUCTIONS TO THE TENDERERS**

1. Incomplete and conditional tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting.
3. Interested Agencies shall be required to enclose all requisite documents along with quotations.
5. Any additional information required by CBSE in respect of the work experience shall be submitted by the tenderers within three days, failing which the offer shall not be entertained.
6. Tenders received without EMD of Rs. 3000/- in the form of a Demand Draft shall be summarily rejected.
7. The authorized signatory must quote his telephone & mobile numbers.
8. The quotations shall be opened on 25/08/2014 at 3:00 PM by a Committee.

**Accepted by me**

**Sign. of Prop./Manager**

**Seal of firm**

Telephone no. \_\_\_\_\_

### Schedule of work

<b>S.NO</b>	<b>DESCRIPTION OF ITEM</b>	<b>QTY.</b>	<b>UNIT</b>	<b>RATE</b>	<b>AMOUNT</b>
<b>1.</b>	Remolding of existing double leaf aluminum window and removal of glass panes and existing window shutters i/c providing anodized section to slot space for fixing window air conditioners, cutting the existing window as per site requirement and refixing the same with glass panes and adjustable stay complete as per direction of Engineer In Charge.	<b>18</b>	Each		

**Accepted by me**

**Sign. of Prop./Manager**

**Seal of firm**

Telephone no. \_\_\_\_\_

## **Terms & Conditions**

1. The work shall be executed as per the approved specifications and CPWD norms.
2. The decision of the Engineer-in charge in regard to the work shall be final and binding on the Contractor.
3. The work is Time -Bound, hence time is the essence of the contract.
4. The work is to be completed within 20 days from the date of award of work.
5. All the materials i/c the color scheme of powder coating , fabric and pre-laminated particle board shall be got approved from the Engineer-in-charge.
6. Payment shall be made within 15 days after satisfactory completion of work.
7. No T & P shall be provided by the Board.
8. Scaffolding shall be arranged by the Contractor.
9. The work shall be executed under the strict supervision of the agencies qualified Supervisor/Engineer. The joinery must be perfect & flush imparting neat finishing without any kinks/ burrs.
10. The measurements shall be recorded jointly.
11. In case of delay, a penalty @ 1% per week shall be levied subject to a max of 5%.
12. In case of poor workmanship, the Board shall have the right to rescind the contract and get the work executed through any other agency at the risk & cost of the defaulting contractor.
13. In case the work is kept suspended without any valid reason, the Board shall be free to get the remaining work executed through any other agency.
14. The contractor shall be required to provide adequate safety for its workers and the Board shall not be accountable to any kind of injury/ accident at site.
15. The quantities are tentative and the agency would be required to undertake similar works on same rates for a minimum period of six (6) months

**Accepted by me**

**Signature**

**Prop. /Manager**

Telephone no.

Mobile No. \_\_\_\_\_