



# Annexure - K

## Mandatory Disclosure Form for Accreditation

### 1. Details of the institution:

- 1.1 Name of the Institution: \_\_\_\_\_
- 1.2 Date of Establishment: \_\_\_\_\_
- 1.3 Complete postal address: \_\_\_\_\_  
P.O.: \_\_\_\_\_ Block: \_\_\_\_\_  
Tehsil/Taluka: \_\_\_\_\_ Town/City: \_\_\_\_\_  
District: \_\_\_\_\_ State: \_\_\_\_\_ Pin: \_\_\_\_\_
- 1.4 Phone (with STD code): \_\_\_\_\_
- 1.5 Fax (with STD code): \_\_\_\_\_
- 1.6 E-mail: \_\_\_\_\_
- 1.7 Website Address: \_\_\_\_\_
- 1.8 Nearest Railway Station: \_\_\_\_\_
- 1.9 Nearest Town: \_\_\_\_\_
- 1.10 Type of Institution (Boys/Girls/Co-Education): \_\_\_\_\_
- 1.11 Status of Institution (Minority/Non-Minority): \_\_\_\_\_
- 1.12 Principal: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Email ID: \_\_\_\_\_
- 1.13 Director/Manager: \_\_\_\_\_ Mobile No: \_\_\_\_\_  
Email ID: \_\_\_\_\_

### 2. Management:

- 2.1 Government owned: \_\_\_\_\_
- 2.2 Government aided: \_\_\_\_\_
- 2.3 Self-financed: \_\_\_\_\_
- 2.4 Any other (please specify): \_\_\_\_\_
- 2.5 Governing Board Members: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 2.6 Frequency of Meeting and date of last meeting: \_\_\_\_\_



**3. Land:**

- 3.1 Whether copy of the Affidavit in the prescribed format has been displayed on the website as required under Regulation 8(9) of the NCTE Regulations, 2007 

Yes	No.
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- 3.2 Land Identification  
(Plot/Khasra No.) : \_\_\_\_\_
- 3.3 Land Area in sq mts. : \_\_\_\_\_
- 3.4 Whether the Title of the land is on:  
Ownership basis : \_\_\_\_\_
- 3.5 Title of the land is on lease  
as per law : \_\_\_\_\_
- 3.6 Duration of the lease : \_\_\_\_\_
- 3.7 Land Use Certificate obtained  
for Educational Institution : \_\_\_\_\_

**4. Manpower (Photographs of Teaching Faculty should be displayed)**

- 4.1 Details of proposed/appointed teaching staff  
(Date of birth, Qualification, Professional Qualification, and other relevant information)
- 4.2 Details of proposed/appointed non-teaching staff
- 4.3 Whether new teachers are CTET qualified

**5. Building**

- |  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| 5.1 Construction of the building is complete | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.2 Building is yet to be constructed        | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.3 Building is fire safety-proof            | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.4 Building is disabled friendly            | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.5 Common room for boys/girls available     | <input type="checkbox"/> | <input type="checkbox"/> |
| 5.6 Date of completion of the Building       | _____                    |                          |
| 5.7 Covered Area in sq mt.                   | _____                    |                          |
| 5.8 Number of classrooms                     | _____                    |                          |

**6. Library:**

- |  | Yes                      | No                       |
|--|--------------------------|--------------------------|
| 6.1 The Library has separate reference section/<br>Journals section and reading room | <input type="checkbox"/> | <input type="checkbox"/> |
| 6.2 Number of books in the library: _____  |                          |                          |
| 6.3 Total number of educational<br>Journals/periodicals being subscribed: _____      |                          |                          |
| 6.4 Number of encyclopaedias available in the library: _____                         |                          |                          |
| 6.5 Number of books available in the reference section<br>of the library: _____      |                          |                          |
| 6.6 Seating capacity of the reading room of the library: _____                       |                          |                          |



**7. Facilities for games and sports:**

	Yes	No
7.1 Own playground	<input type="checkbox"/>	<input type="checkbox"/>
7.2 Playground of another institution on sharing basis	<input type="checkbox"/>	<input type="checkbox"/>
7.3 Gymnasium/Multipurpose hall	<input type="checkbox"/>	<input type="checkbox"/>
7.4 Facilities for gymnasium	<input type="checkbox"/>	<input type="checkbox"/>
7.5 Facilities for athletics	<input type="checkbox"/>	<input type="checkbox"/>
7.6 Facilities for indoor games	<input type="checkbox"/>	<input type="checkbox"/>
7.7 Facilities for outdoor games	<input type="checkbox"/>	<input type="checkbox"/>

**8. Other facilities available:**

	Yes	No
8.1 Canteen facilities available or not	<input type="checkbox"/>	<input type="checkbox"/>
8.2 Medical facilities available or not	<input type="checkbox"/>	<input type="checkbox"/>
8.3 Hostel facilities available or not	<input type="checkbox"/>	<input type="checkbox"/>

**9. Beneficiary**

	Yes	No
9.1 Student Satisfaction Survey	<input type="checkbox"/>	<input type="checkbox"/>
9.2 Teacher Satisfaction Survey	<input type="checkbox"/>	<input type="checkbox"/>
9.3 Parent Satisfaction Survey	<input type="checkbox"/>	<input type="checkbox"/>

**10. 10.1 Financial Status**

Year	Income	Expenditure	Surplus/Deficit

**10.2 Fee structure**

Class	Tuition Fee per month	Any other Fee

**Note:** This is the minimum information to be provided. Institutions, however, may like to add further inputs for information of stakeholders.